

NGDA Dataset Report

Official NGDA Title: Assisted Housing - Housing Choice Vouchers By Tract - National Geospatial Data Asset (NGDA)

Metadata Record Title: Assisted Housing - Housing Choice Vouchers By Tract - National Geospatial Data Asset (NGDA)

A-16 NGDA Theme: Real Property

Executive NGDA Theme Champion(s):

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Metadata:

Registration Status: Complete

Registered on

GeoPlatform Link*: <https://www.geoplatform.gov/node/243/6e97db0d-9cdd-4b93-a796-5d4733fad052>

Data.gov Metadata Link*: <http://catalog.data.gov/harvest/object/64336f39-dd1a-4218-b508-3022c155063b/html>

*If the metadata has been updated and reharvested after publication of this report, the link may no longer be valid. The dataset may be searched for manually in Data.gov or GeoPlatform.gov.

NGDA Lifecycle Maturity Assessment (LMA) Report

Time Frame:

Baseline assessment responses include dataset activities from 2011 to 2015

LMA Submission:

Status: Complete

Date: 10/30/2015

Extension Requested: Yes

LMA Reviewer(s):

Supervisor: Jon Sperling, jon.Sperling@hud.gov,

Theme Lead: Did not review

Executive Champion: Did not review

SAOGI*: Did not review

Other: Did not review

LMA Verifier:

Name: Jon Sperling

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Attachments:

To get access to any attachments referenced in the report, email the LMA Help Desk at NGDA_LMA_help@fgdc.gov. Please use the subject "Dataset Report Attachment(s)" and indicate the associated official NGDA title.

*Senior Agency Official for Geospatial Information (SAOGI)

Lifecycle Maturity Assessment (LMA) Summary

Overall Maturity:

Optimized; Established

General Questions: 100%

Optimized; Established

Stage 4 - Access: 100%

Optimized; Established

Stage 1 - Define/Plan: 100%

Optimized; Established

Stage 5 - Maintain: 100%

Optimized; Established

Stage 2 - Inventory/Evaluate: 100%

Optimized; Established

Stage 6 - Use/Evaluate: 100%

Optimized; Established

Stage 3 - Obtain: 100%

Optimized; Established

Stage 7 - Archive: 100%

Optimized; Established

NGDA Dataset Maturity Definitions:

How To Calculate Maturity: https://www.geoplatform.gov/sites/default/files/How_to_Calculate_Maturity.pdf

Maturity	Maturity Characteristics for All Lifecycle Stages
Optimized; Established Rank = 5	Dataset meets virtually all business needs of all users. The dataset is considered authoritative by owners and secondary users. It is curated across all stages of the approved lifecycle. Future needs are defined on a regular basis and resources for addressing both current and future business requirements are available.
Mature; Consistent Rank = 4	Dataset meets all the business needs of the primary owner and most of the secondary users. The dataset is curated and used as authoritative by the primary owner. Dataset is used widely by secondary users actively engaged in sustaining the dataset. Future needs are identified and steps are planned to address these. All stages are supported and reviewed on a recurring basis. The dataset is well managed in relation to the approved lifecycle.
Managed; Predictable Rank = 3	Dataset meets a significant number of the business needs of the primary owner and is widely used as an authoritative resource by secondary users. Benchmark activities are occurring in at least four of the approved lifecycle stages. Management practices in relation to the approved lifecycle is moderate but consistent. Dataset is integrating changing business requirements in lifecycle stages impacting overall maturity.
Transition; Transformation Rank = 2	Dataset meets business needs of the primary owner and has moderate use by secondary users. Benchmark activities are occurring in at least three stages. Efforts to integrate funding, include partners, and obtain data are not supported in a sustained manner. Management practices in relation to the stages of the approved lifecycle is limited.
Planned; Initial Development Rank = 1	Dataset limited in meeting business needs of the primary owner. Benchmark activities in the approved lifecycle are just starting to consider secondary uses, partnerships are forming to support additional dataset uses. Dataset development is in a very early stage. Minimal or limited management against the benchmarks in the approved lifecycle.
No Activity Rank = no activity	Dataset meets project or local business needs of the primary owner, secondary or additional uses or users were not considered, not recognized as an authoritative data or is part of a similar dataset. Not managed to any of the benchmarks in the approved lifecycle.

General Questions for All Stages

1) Is there a recurring process to obtain funding for all lifecycle stages of this dataset?

Answer: Funding support is part of agency budget on a recurring basis, funding is consistent and tied to business processes, and supports all lifecycle stages.

Justification Comment:

Attachment(s): 0

The Form 50008 contains the references to the statutes under which the data collection is authorized. The HUD geospatial team is only able to assess the processes that it uses to spatially enable tabular data on HUD programs that is collected and maintained in multiple source administrative data systems. The geospatial team does not have any insight into the lifecycle stages of the various non-spatial administrative data systems. These source systems, which have been in place for years, exist to support longstanding business requirements of the agency's housing and community development programs. The HUD geospatial team adds value to HUD administrative data sets by geoenabling and making our data accessible in open formats to enable cross-agency and public use per OMB Circular A-16 guidance.

2) Is there a process in place to ensure that open government and transparency guidelines are followed in all lifecycle stages for this dataset?

Answer: Process is published as appropriate with respect to sensitivity requirements, process is transparent, published appropriately.

Justification Comment:

Attachment(s): 0

The HUD geospatial team is only able to assess the processes that it uses to spatially enable tabular data on HUD programs that is collected and maintained in multiple source administrative data systems. The geospatial team does not have any insight into the lifecycle stages of the various non-spatial administrative data systems. These source systems, which have been in place for years, exist to support longstanding business requirements of the agency's housing and community development programs. The HUD geospatial team adds value to HUD administrative data sets by geoenabling and making our data accessible in open formats to enable cross-agency and public use per OMB Circular A-16 guidance.

3) Are there processes and tools in place so that staff are sufficiently knowledgeable to ensure a continuity of the dataset for all stages of the lifecycle, especially during staffing transitions?

Answer: Processes and tools to ensure dataset continuity are in place and implemented for all lifecycle stages.

Justification Comment:

Attachment(s): 0

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STAGE 1 - Define/Plan

4) Are user and business requirements defined and formalized?

Answer: A recurring process is in place, including defining new partner and stakeholder business needs as they arise, and is fully implemented.

Justification Comment:

Attachment(s): 0

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5) How are partners/stakeholders involved in the requirements collection process?

Answer: A recurring process is in place, including defining new partner and stakeholder business needs as they arise, and is fully implemented.

Justification Comment:

Attachment(s): 0

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6) Is there a quality assurance process for the dataset?

Answer: Quality assurance published as appropriate with respect sensitivity requirements.

Justification Comment:

Attachment(s): 0

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7) Is there a process to evaluate the sensitivity, privacy, and confidentiality of this dataset?

Answer: Sensitivity, privacy, and confidentiality evaluations fully implemented, reviewed and updated on a recurring basis.

Justification Comment:

Attachment(s): 0

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8) Are defined data standards used in collecting, processing, and/or rendering the data?

Answer: Standards fully implemented documented and published as appropriate.

Justification Comment:

Attachment(s): 0

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STAGE 2 - Inventory/Evaluate

9) Is there a process for determining if data necessary to meet requirements already exist from other sources (either within or outside the agency) before collecting or acquiring new data?

Answer: Process for determining appropriate data is being reused fully implemented, reviewed, and updated on a regular basis.

Justification Comment:

Attachment(s): 0

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STAGE 3 - Obtain

10) Is there a process for obtaining data in relation to this dataset?

Answer: Process is fully implemented, reviewed and updated on a regular basis.

Justification Comment:

Attachment(s): 0

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11) Is the metadata in a FGDC endorsed geospatial metadata standard?

Answer: Metadata is available in a format endorsed by the FGDC, it fully describes the dataset and provides all the information required to make the dataset discoverable, accessible, and usable.

Justification Comment:

Attachment(s): 0

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See data.gov for metadata records -

<http://catalog.data.gov/dataset?q=HUD+NGDA&sort=score+desc%2C+name+asc>.

12) How complete is the geographic coverage as defined in the requirements for the dataset?

Part 1 Answer: Business requirements for cyclic updates identified and a process is in place.

Part 2 Answer: Dataset has presently attained the greatest geographic coverage as defined by the current requirements or roughly 100%.

Justification Comment:

Attachment(s): 0

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STAGE 4 - Access

13) Do you have a process for providing users access to the data in an open digital machine readable format?

Answer: User access process is fully implemented, data is available, process is reviewed and updated on a recurring basis.

Justification Comment:

Attachment(s): 0

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See HUD eGIS Storefront for user access - <http://egis.hud.gov>

STAGE 5 - Maintain

14) Is there a maintenance process for updating and storing the dataset?

Answer: Dataset maintenance process is fully implemented and processes are reviewed and periodically updated.

Justification Comment:

Attachment(s): 0

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15) Is there an error correction process as part of dataset maintenance?

Answer: Error correction process includes user notification, process reviewed on a recurring basis.

Justification Comment:**Attachment(s):** 0

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STAGE 6 - Use/Evaluate**16)** Is there a process to determine if the dataset meets user needs?**Answer:** Process is fully implemented and repeated on a recurring basis.**Justification Comment:****Attachment(s):** 0

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17) Is there a process to provide users information on how to access and properly use the dataset?**Answer:** Process is fully implemented supporting access and proper use, process is reviewed on a recurring basis.**Justification Comment:****Attachment(s):** 0

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See HUD eGIS Storefront for user guidance and documentation - <http://egis.hud.gov>

18) Are the business processes and management practices assessed to meet changing technology?**Answer:** Assessment process is fully implemented for taking advantage of changing technology, process is reviewed on a recurring basis.**Justification Comment:****Attachment(s):** 0

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STAGE 7 - Archive

19) Is there an archiving process for the dataset?

Answer: Archival and disposition processes are fully implemented.

Justification Comment:

Attachment(s): 0

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